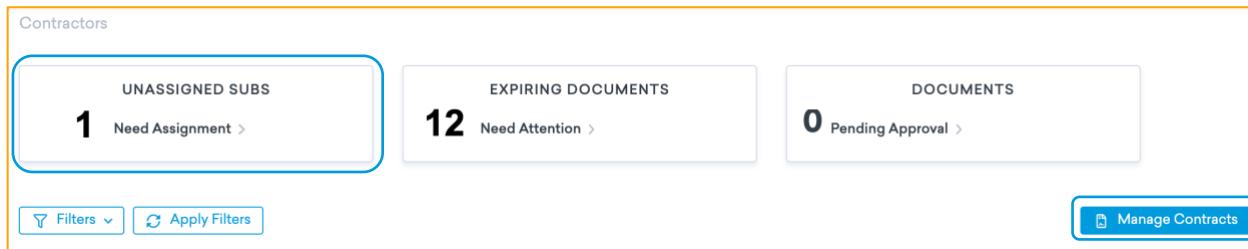


Assign Contract Role/Type & Assign Subcontractors

The Unassigned Subs and Assign Contract Roles/Type screen will allow you to view Unassigned Subs or Assign Roles to Master/Direct Contractors.



Contractors

UNASSIGNED SUBS
1 Need Assignment >

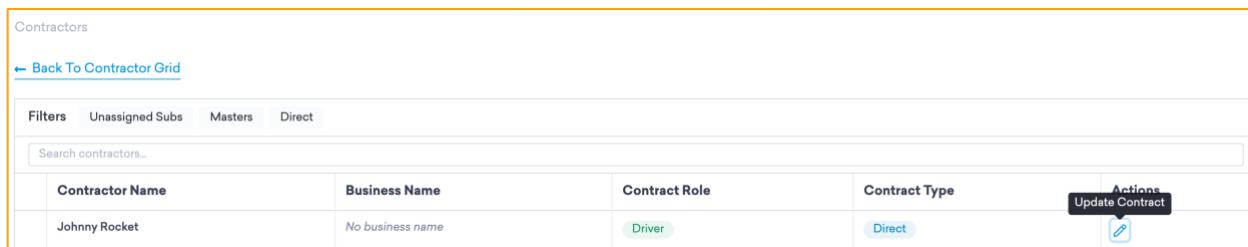
EXPIRING DOCUMENTS
12 Need Attention >

DOCUMENTS
0 Pending Approval >

Filters Manage Contracts

Assign Contract Roles/Types

To assign or change a role for a Master or Direct Contractor, click the 'Masters' or 'Direct' filter button, locate the 'Contractor,' click the update contract pencil icon  and select the 'Contract Type.'



Contractors

Back To Contractor Grid

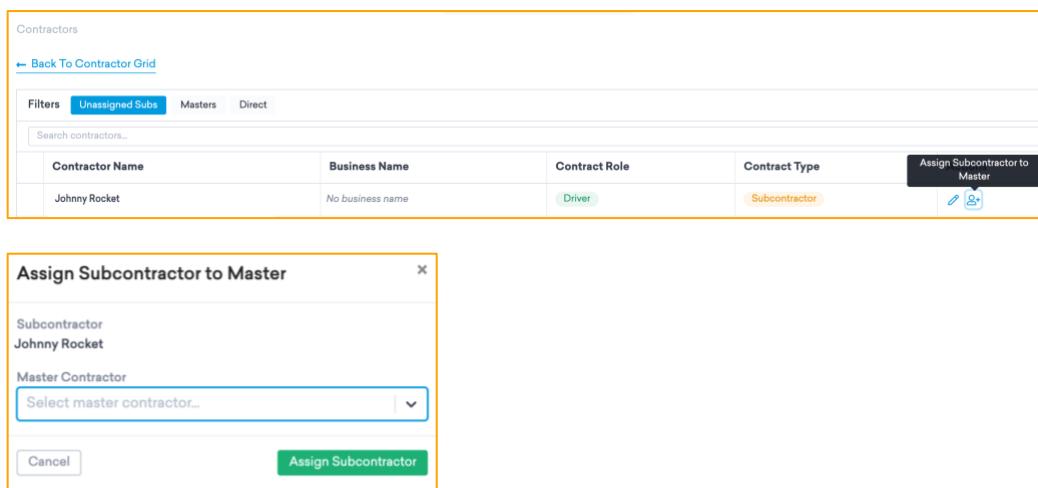
Filters Unassigned Subs Masters Direct

Search contractors...

Contractor Name	Business Name	Contract Role	Contract Type	Actions
Johnny Rocket	No business name	Driver	Direct	Update Contract 

Unassigned Subs

To assign a Subcontractor to a Master Contractor click the 'Unassigned Subs' filter button, locate the 'Sub,' select 'Contract Role' type, and locate 'Master' in 'Assign Sub to' section.



Contractors

Back To Contractor Grid

Filters Unassigned Subs Masters Direct

Search contractors...

Contractor Name	Business Name	Contract Role	Contract Type	Actions
Johnny Rocket	No business name	Driver	Subcontractor	Assign Subcontractor to Master 

Assign Subcontractor to Master

Subcontractor
Johnny Rocket

Master Contractor
Select master contractor...

Cancel Assign Subcontractor